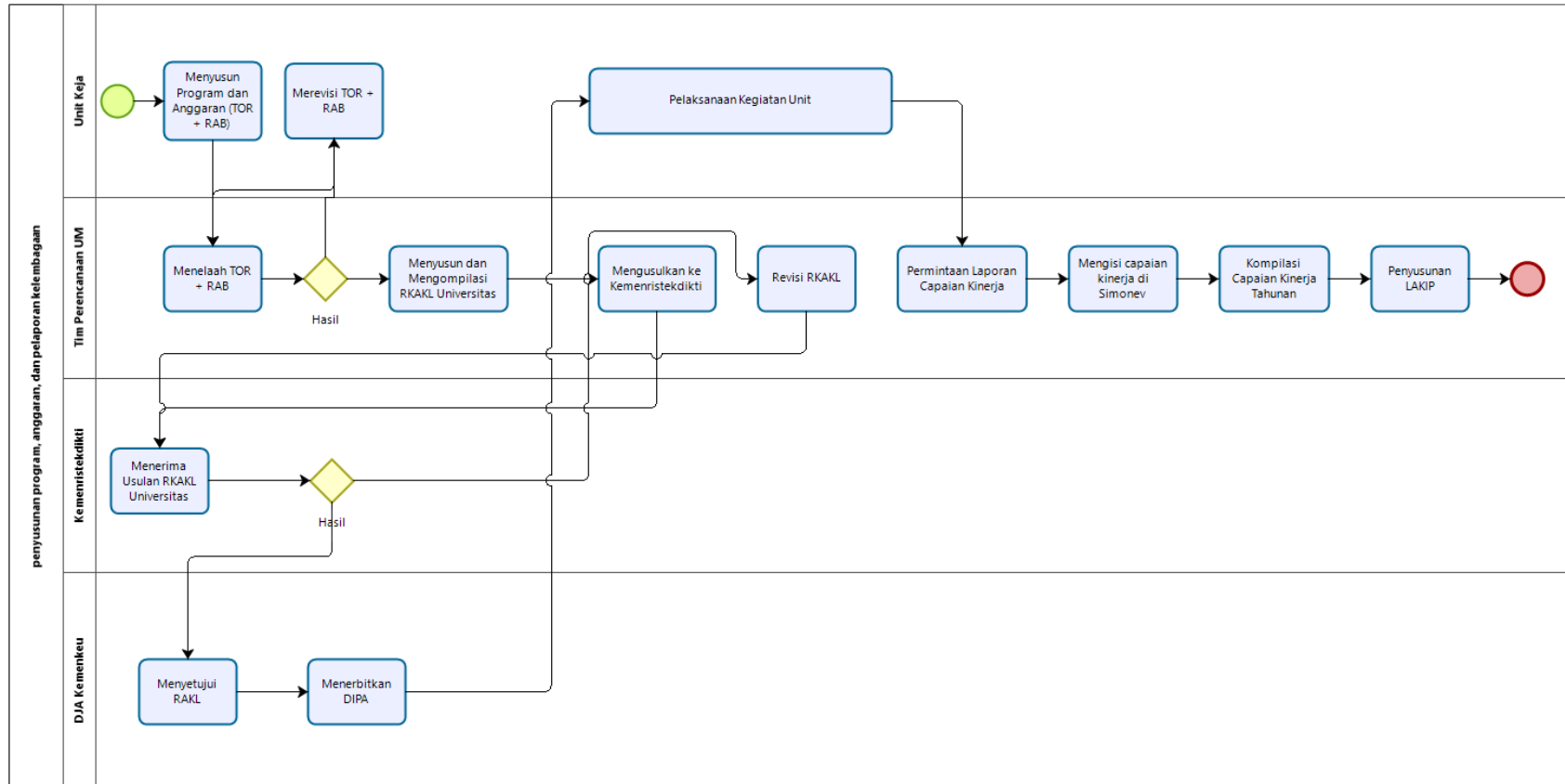


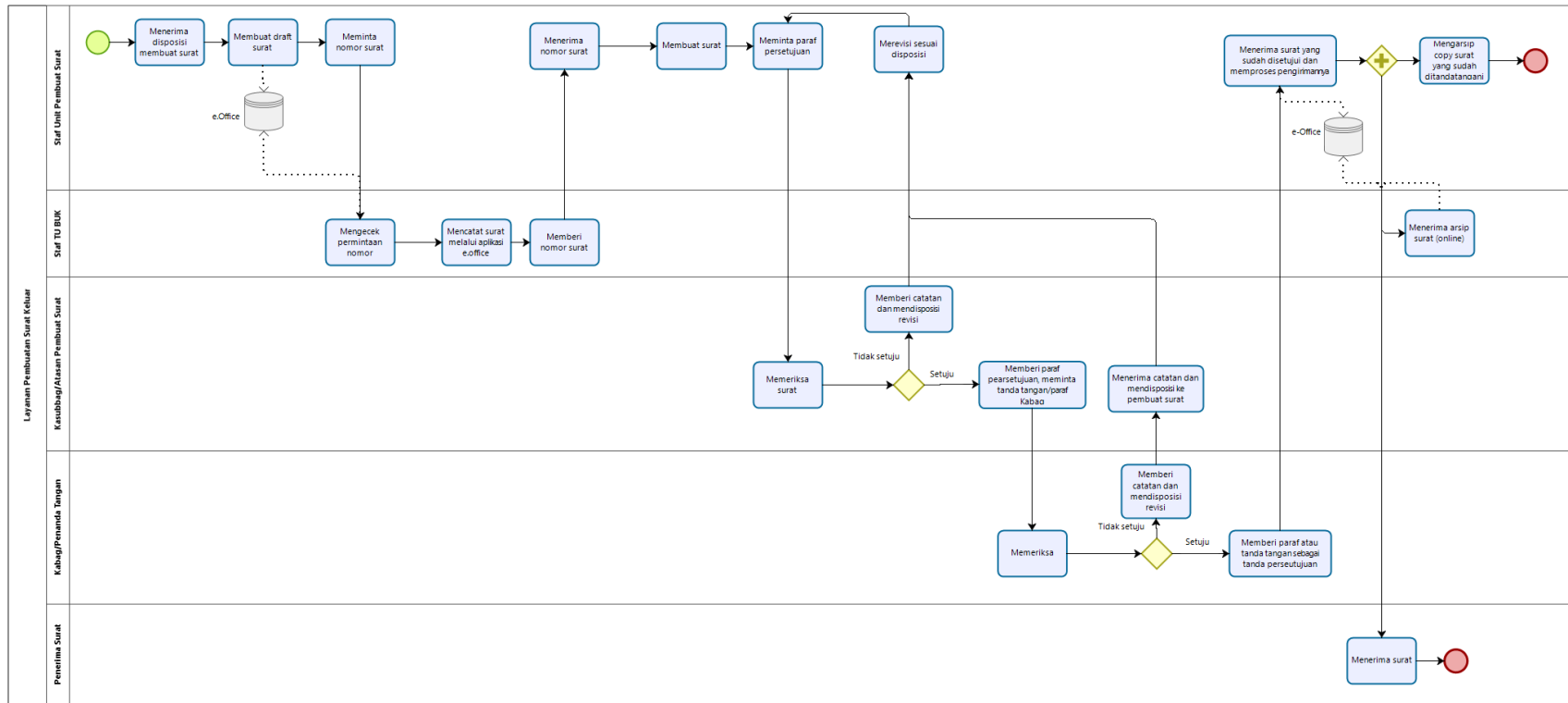
# PETA PROSES BISNIS (Biro AUK)

Biro AUK :

1. penyusunan program, anggaran, dan pelaporan kelembagaan

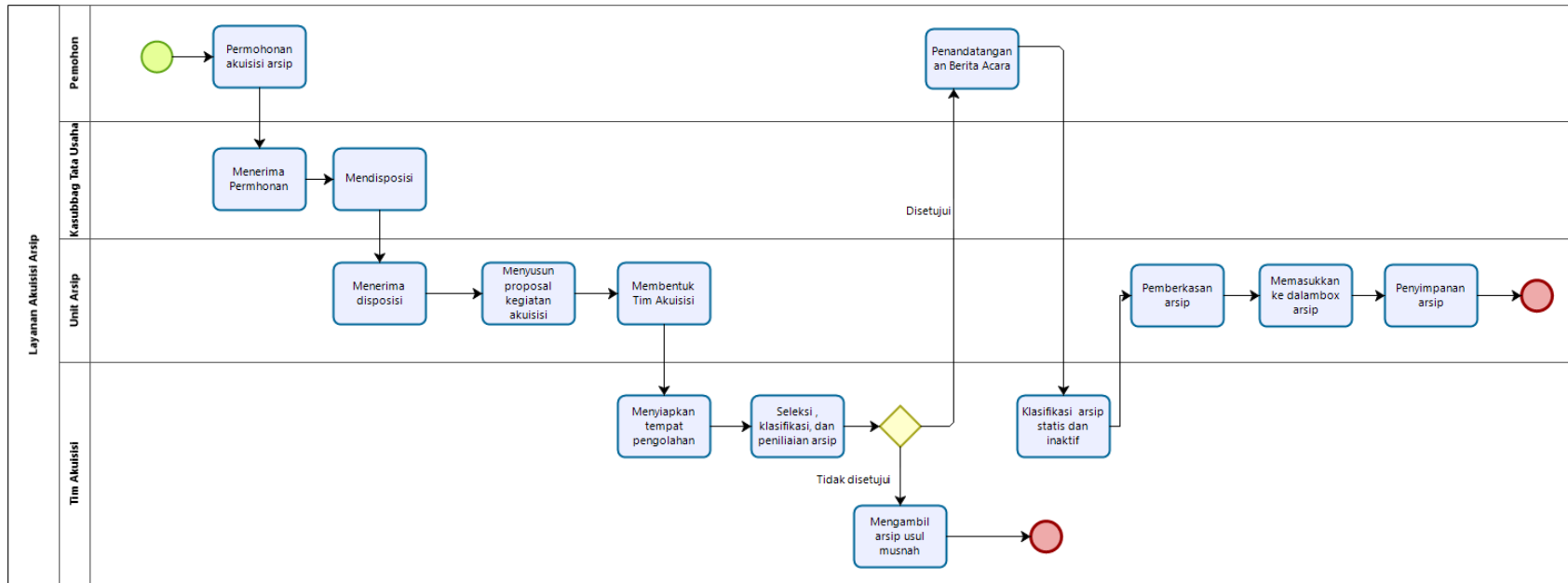


## 2. Layanan Pembuatan Surat Keluar

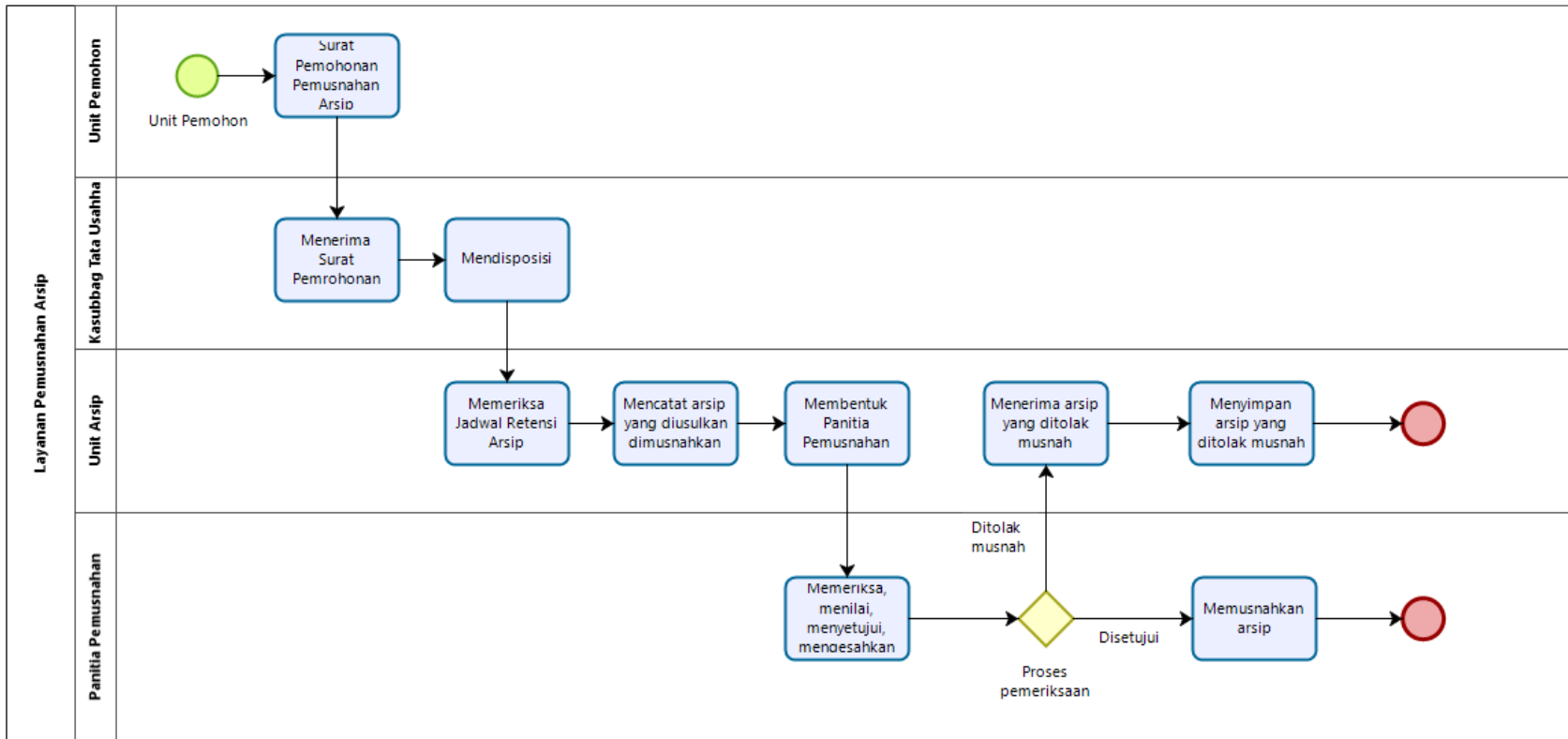


## 3. Layanan Penelusuran Arsip

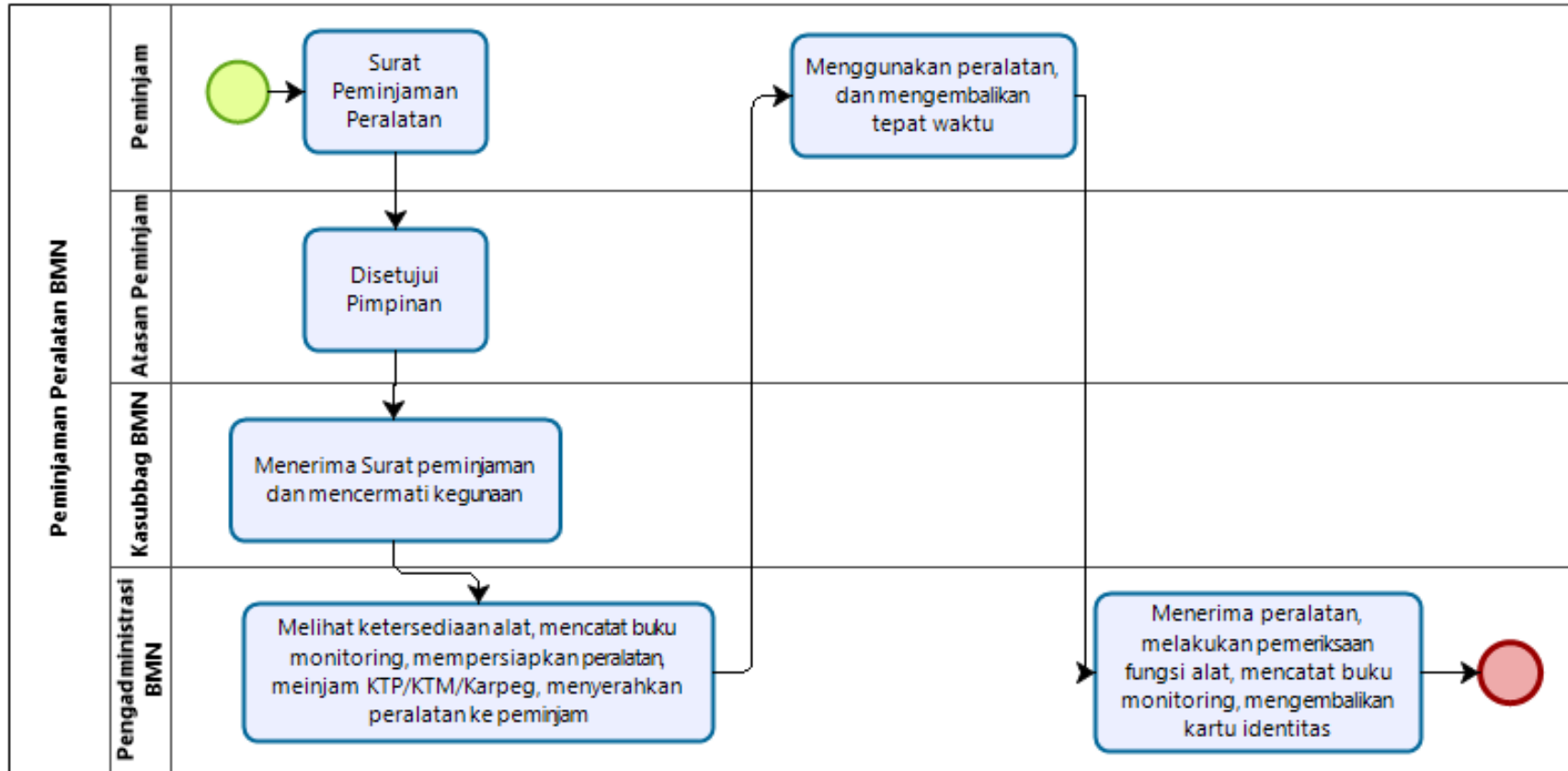
#### 4. Layanan Akuisisi Arsip



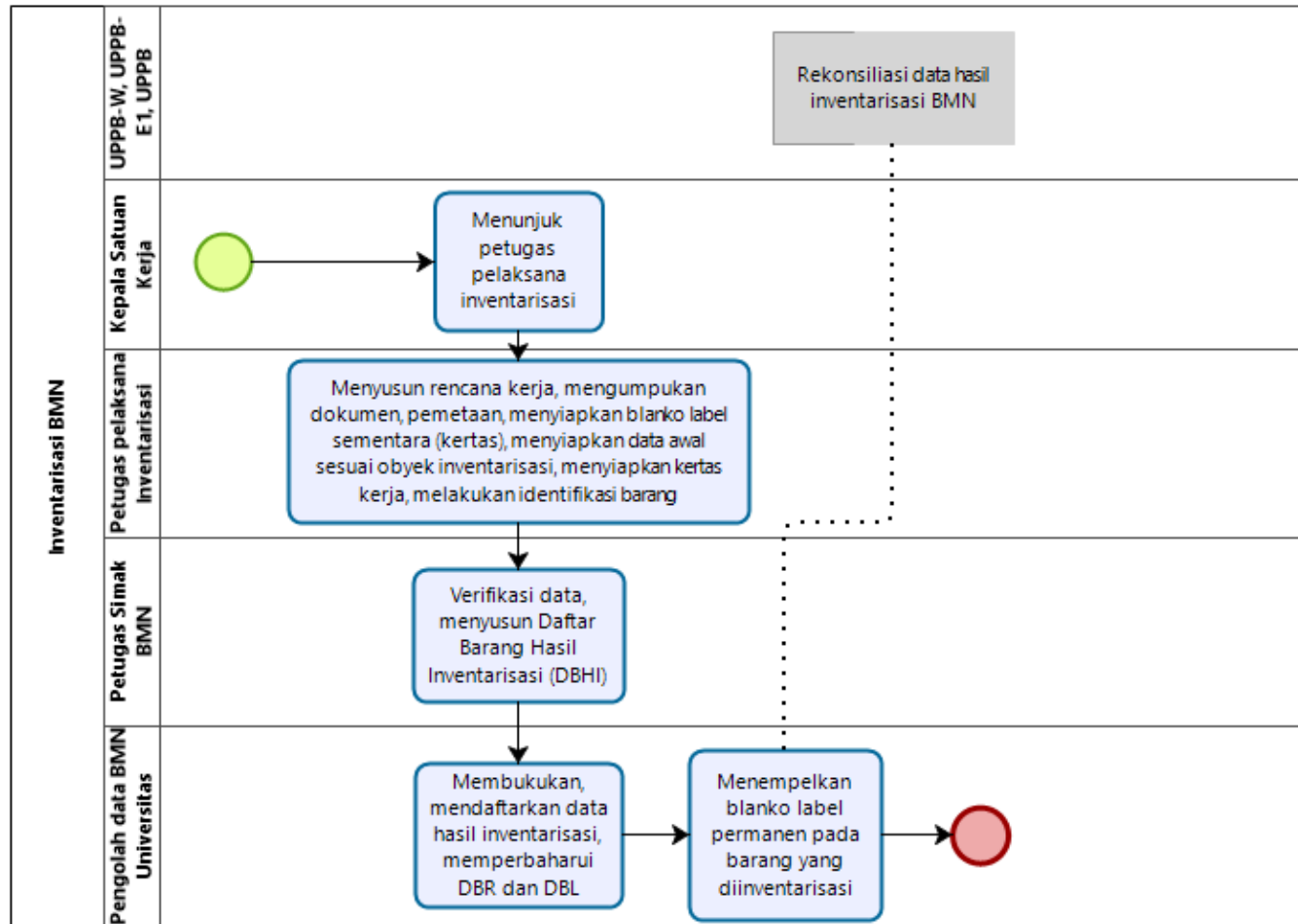
## 5. Layanan Pemusnahan Arsip



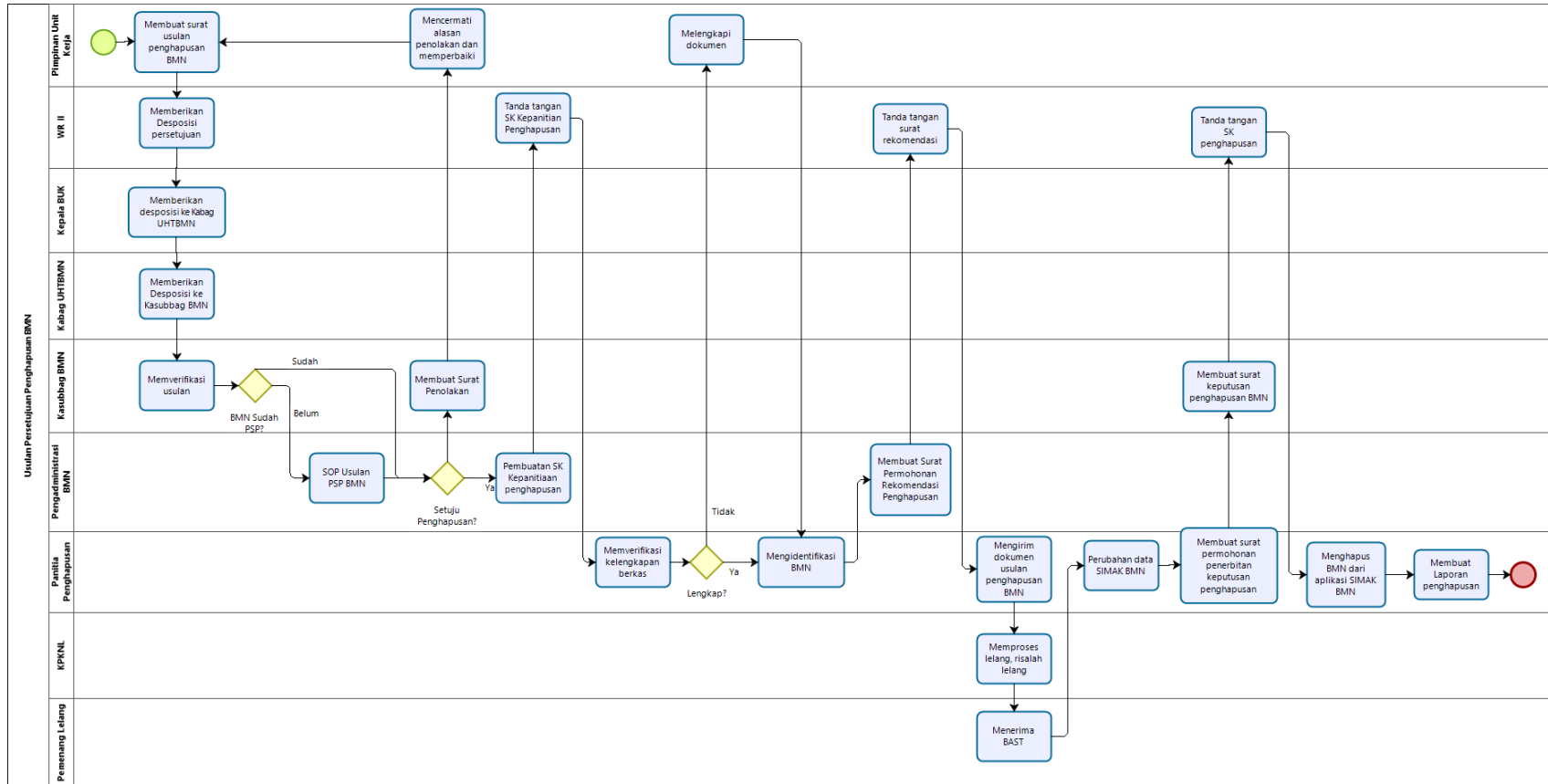
## 6. Peminjaman Peralatan BMN



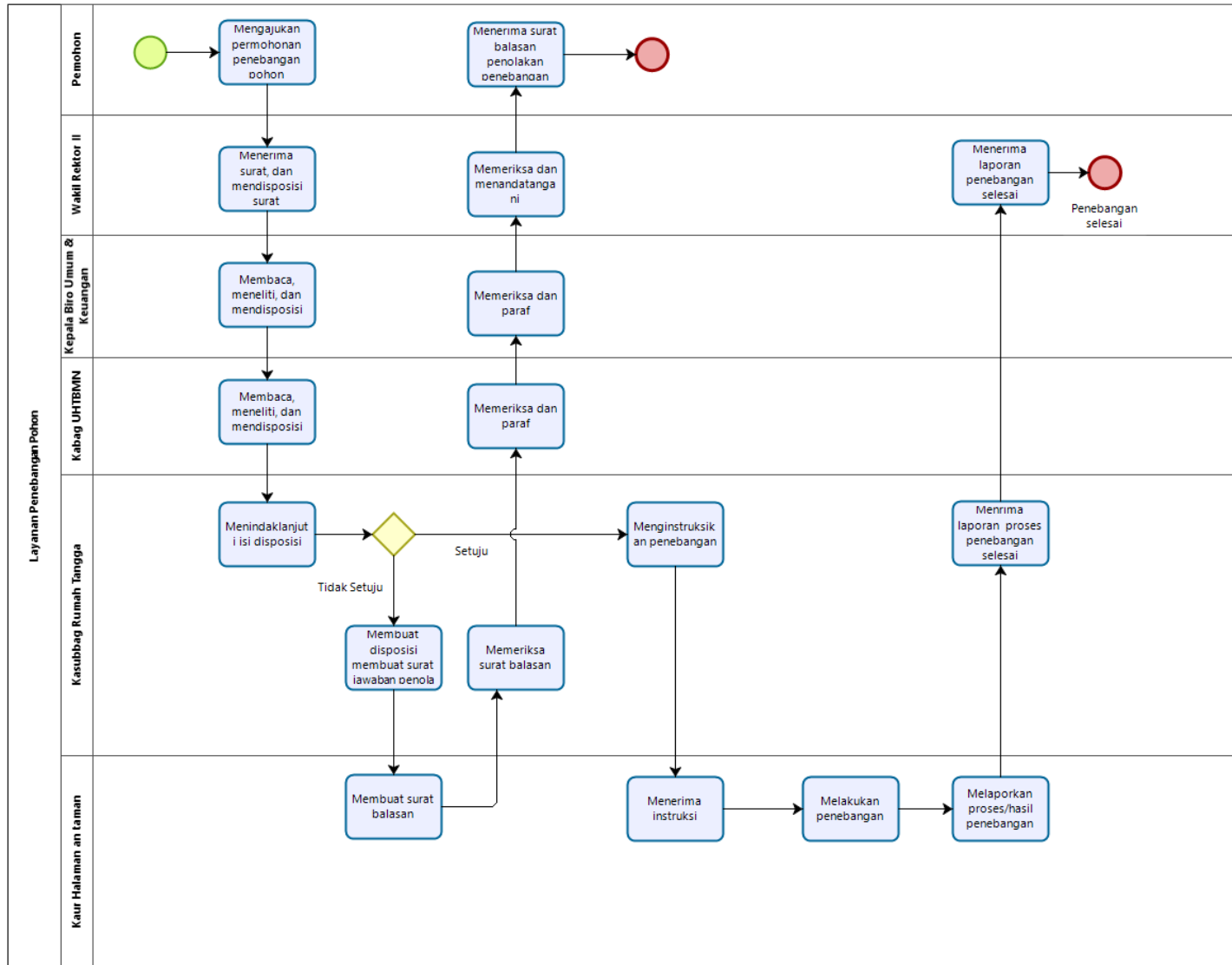
## 7. Inventarisasi BMN



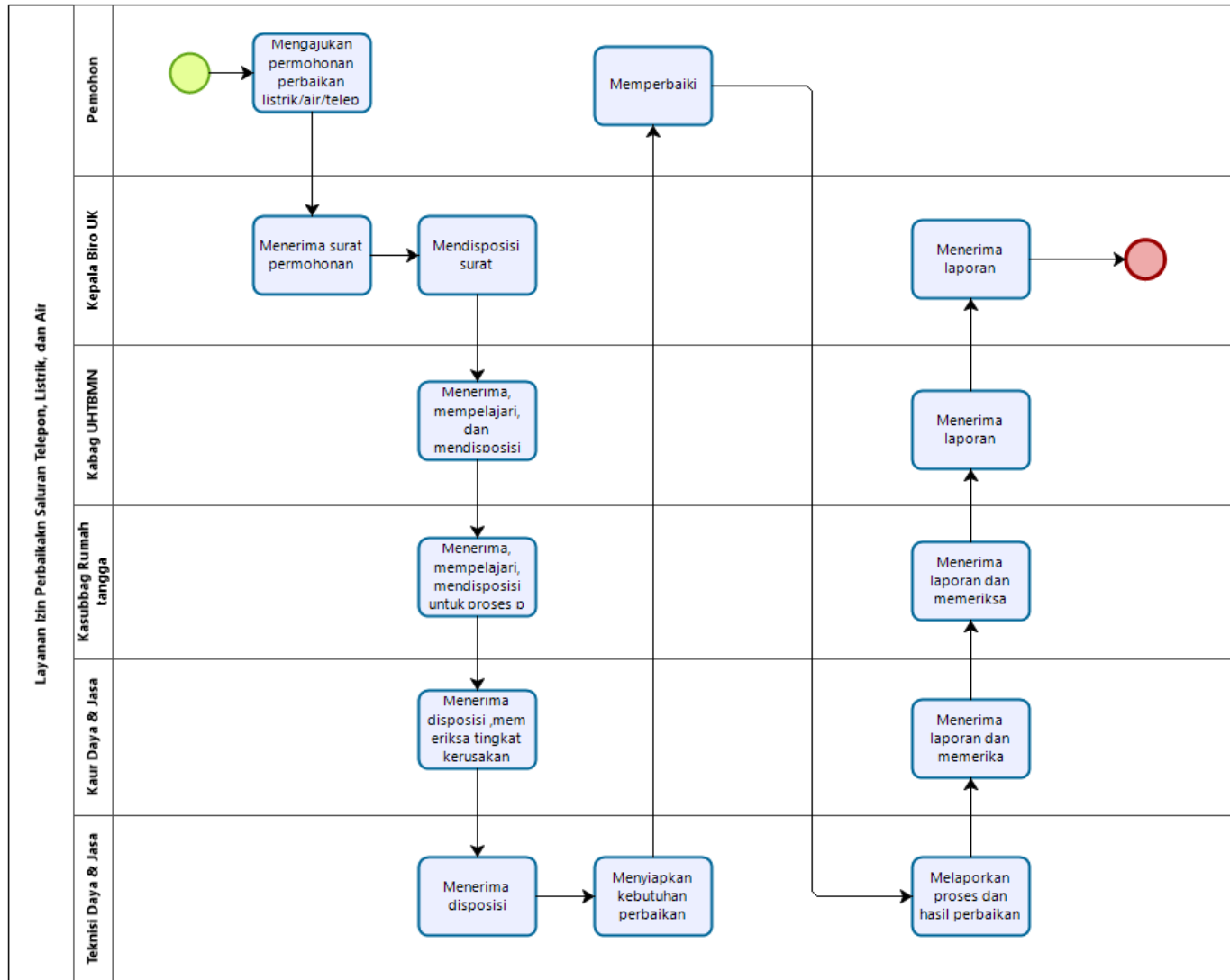
## 8. Usulan Persetujuan Penghapusan BMN



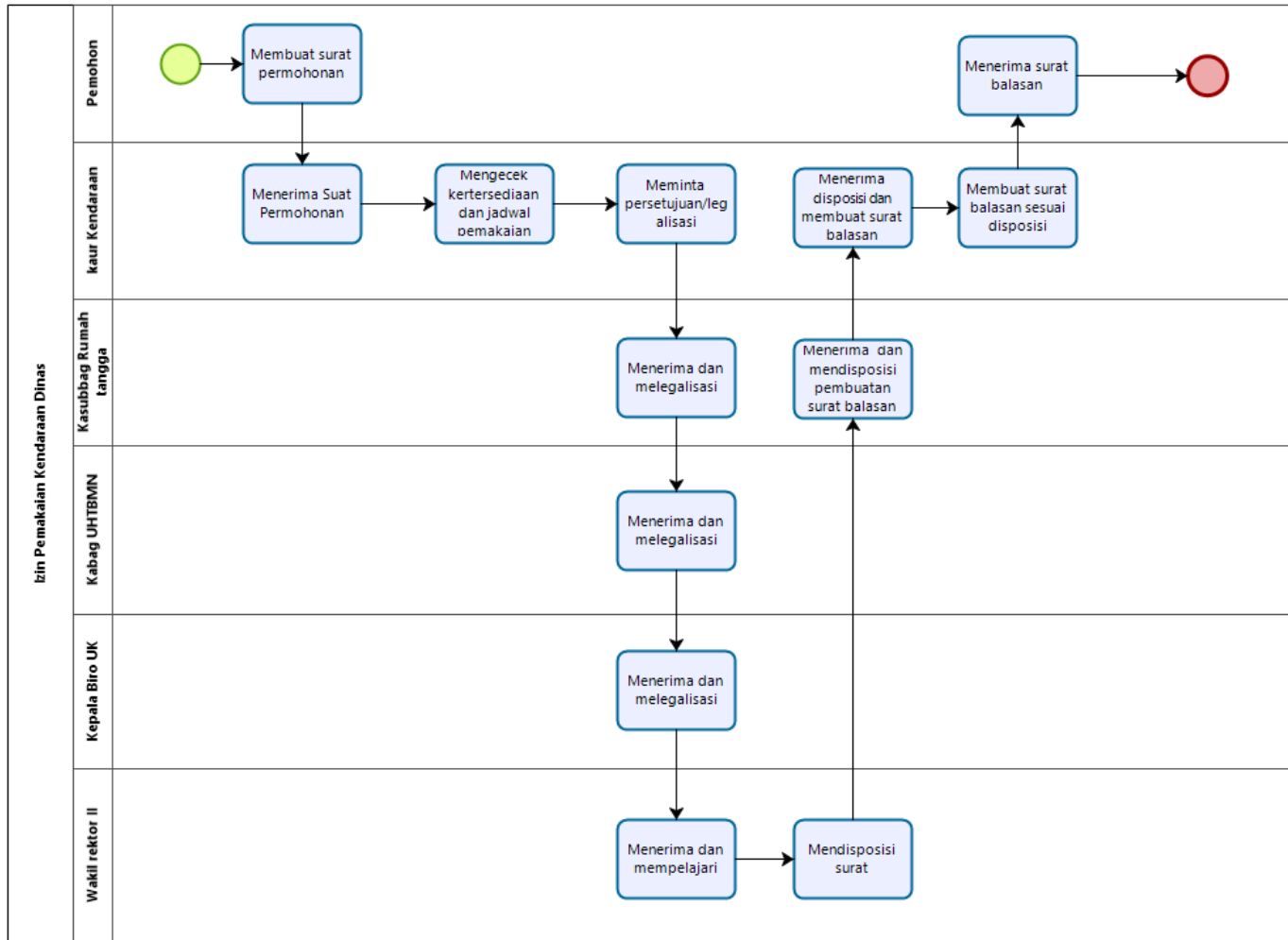
## 9. Layanan Penebangan Pohon



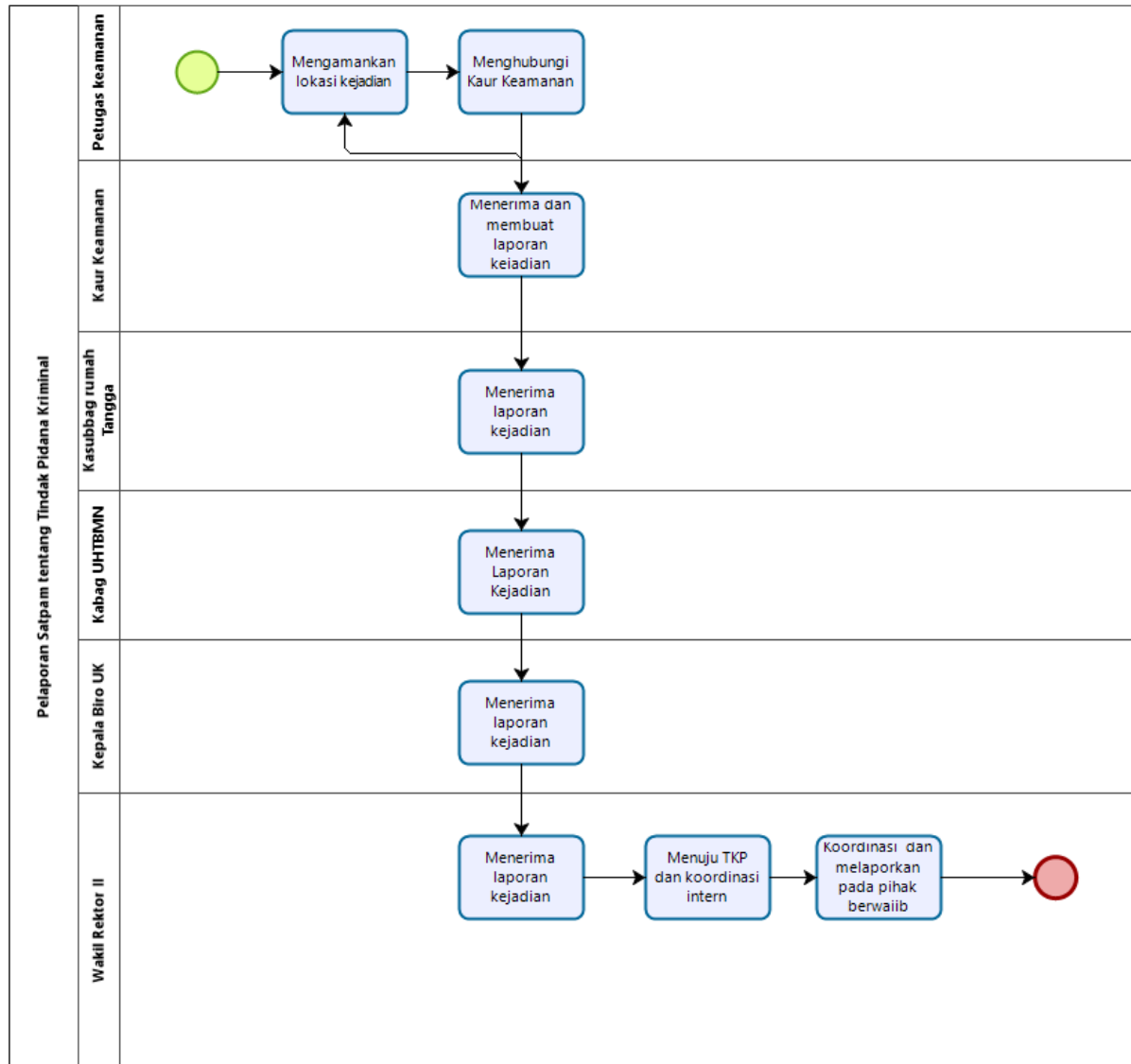
### 10. Layanan Perbaikan Saluran Telepon, Listrik, dan Air



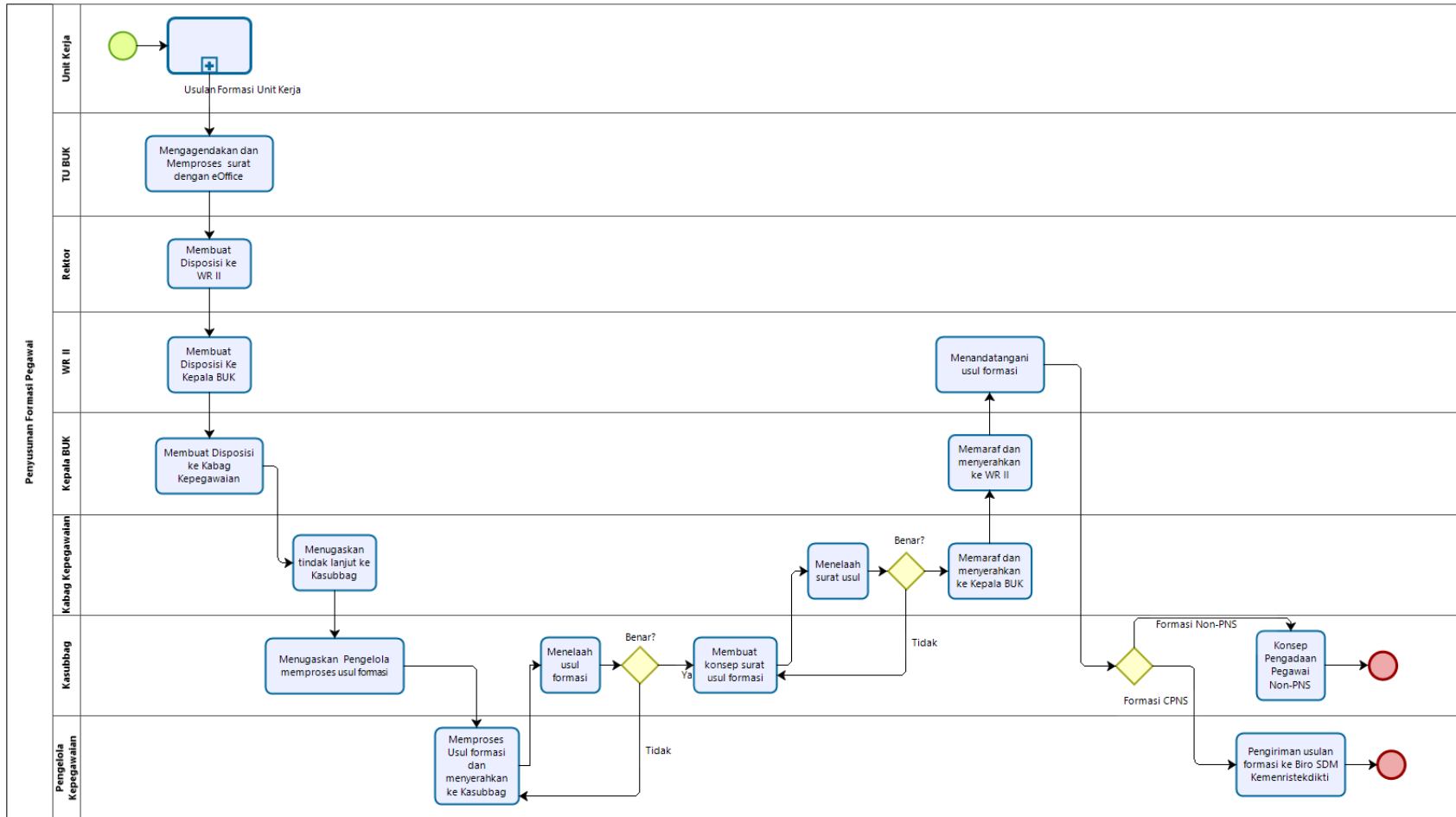
## 11. Layanan Izin Pemakaian Kendaraan Dinas



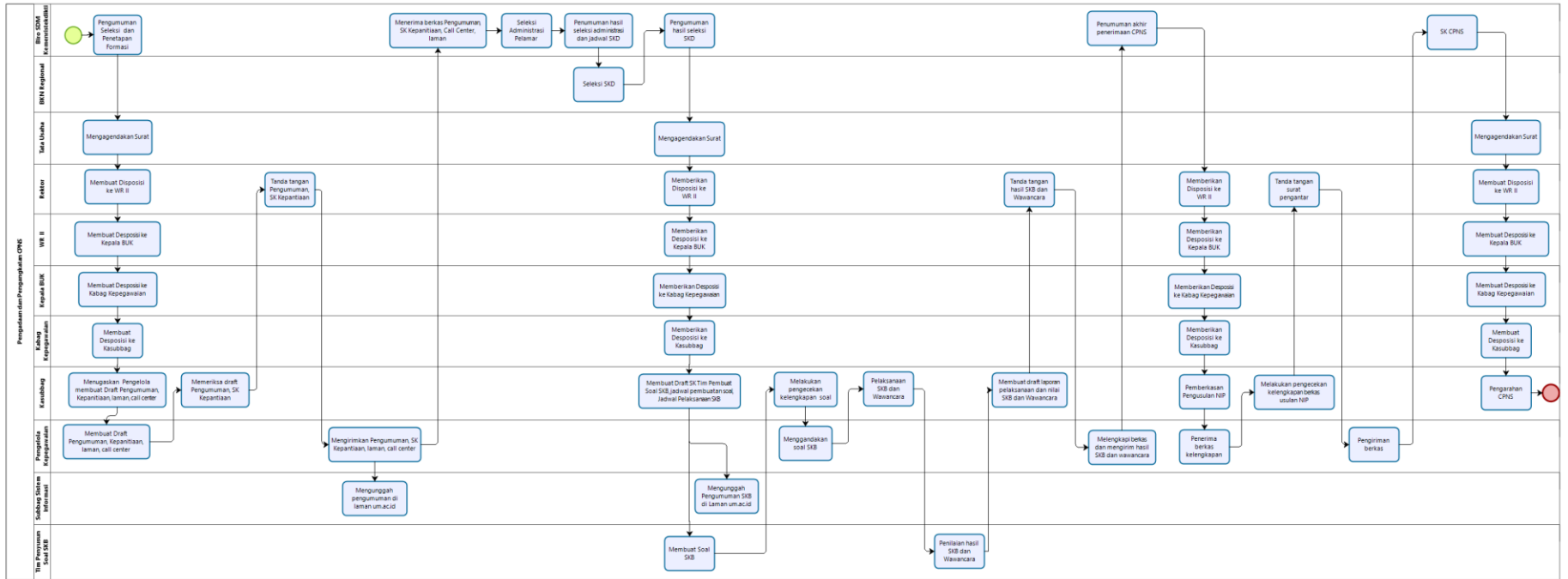
## 12. Layanan Pelaporan Satpam Tentang Tindak Pidana Kriminal



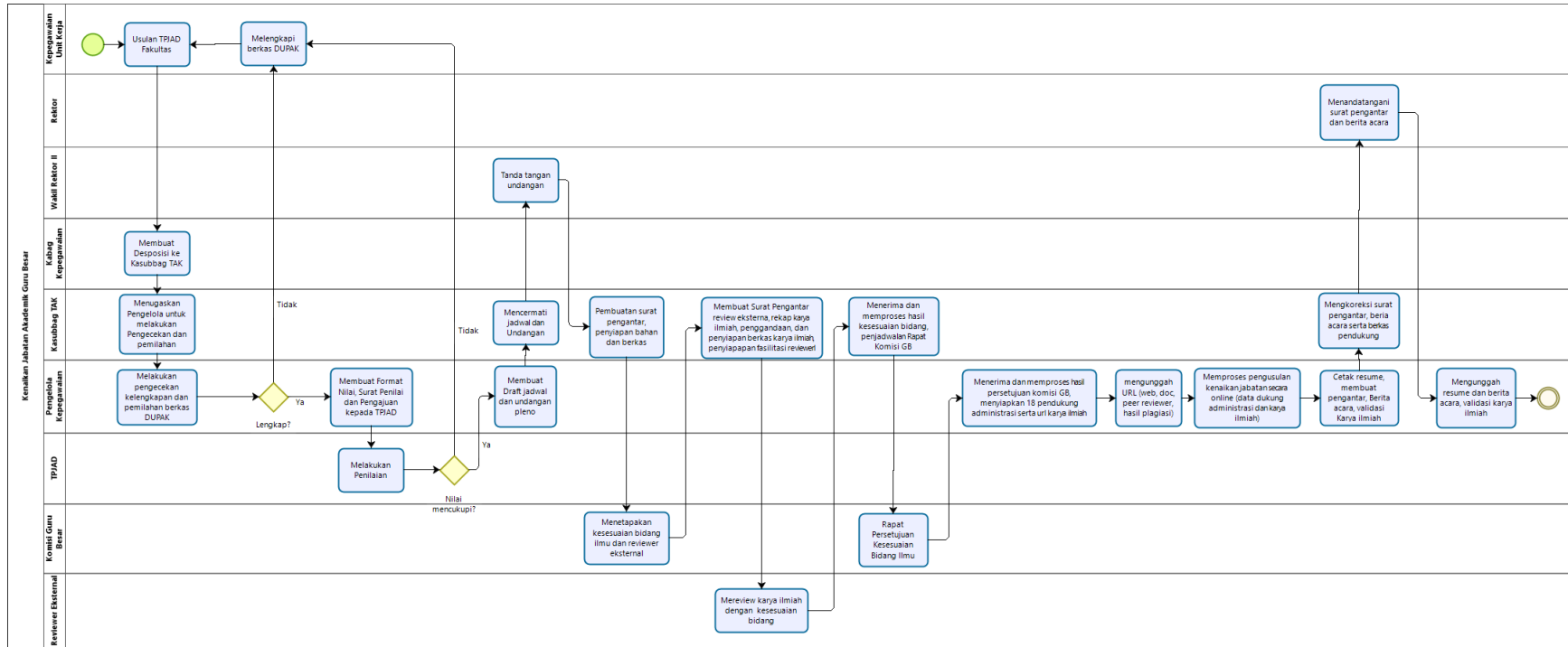
### 13. Penyusunan Formasi Pegawai



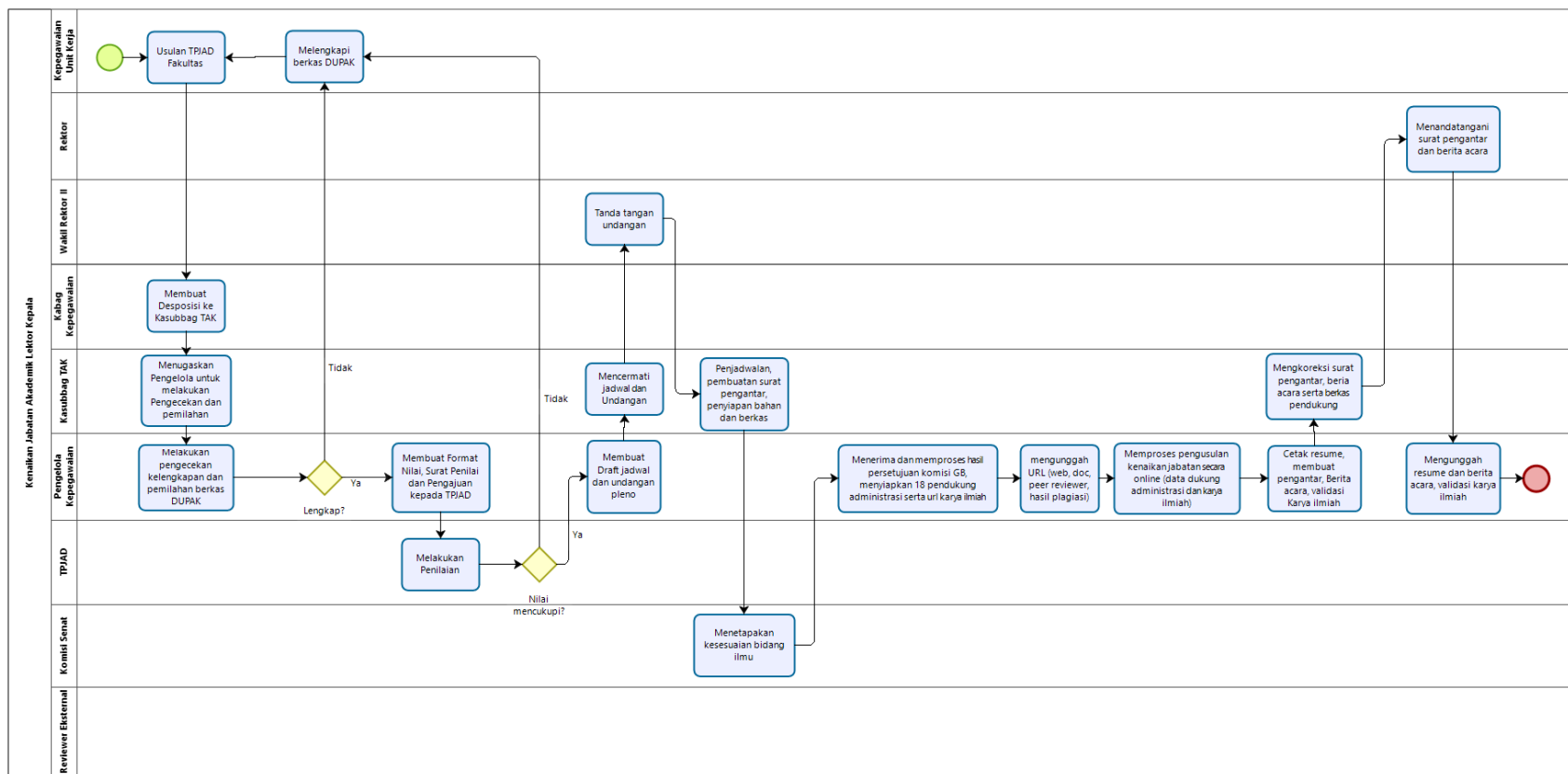
14. Rencana Pengembangan Pegawai  
 15. Pengadaan dan Pengangkatan CPNS



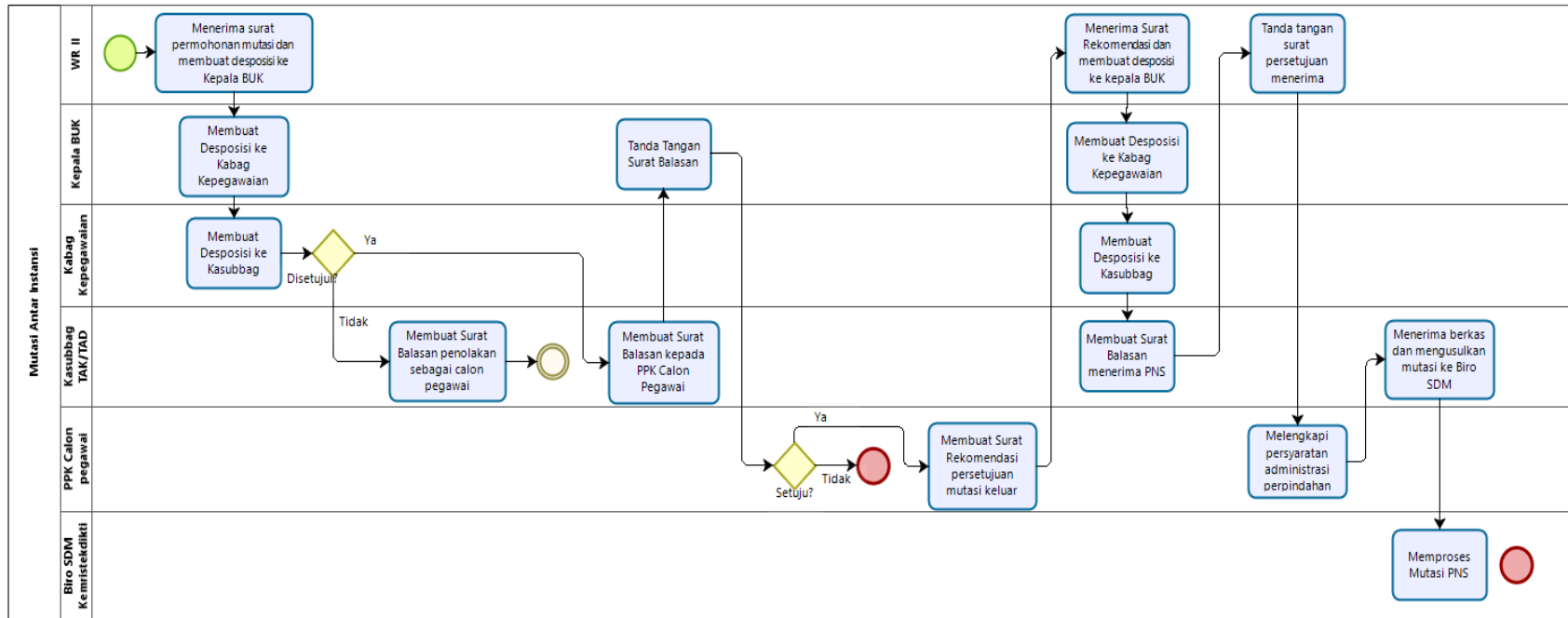
## 16. Pemrosesan Kenaikan Jabatan Akademik menjadi Profesor/Guru Besar



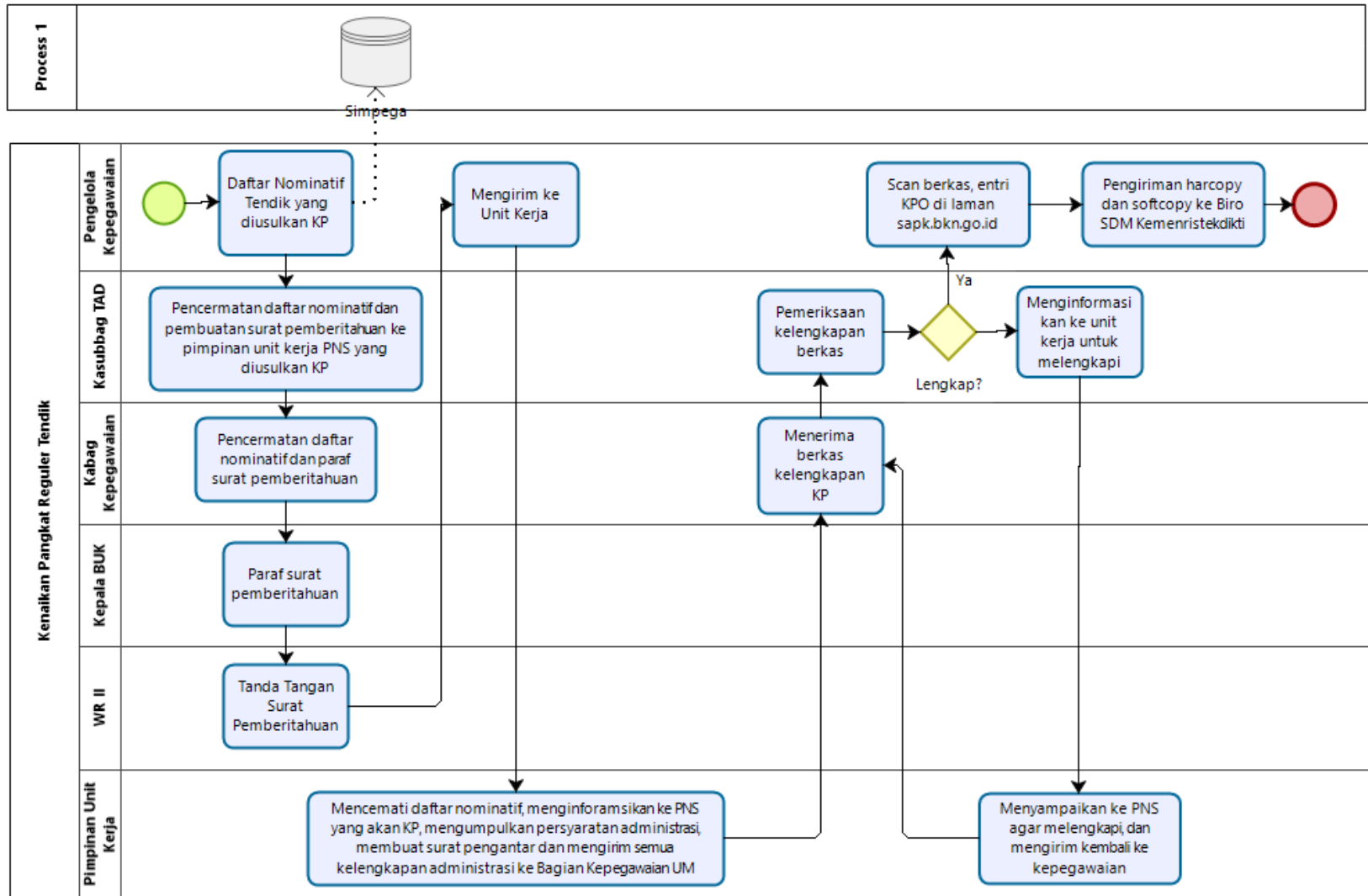
## 17. Pemrosesan Kenaikan Jabatan Akademik menjadi Lektor Kepala



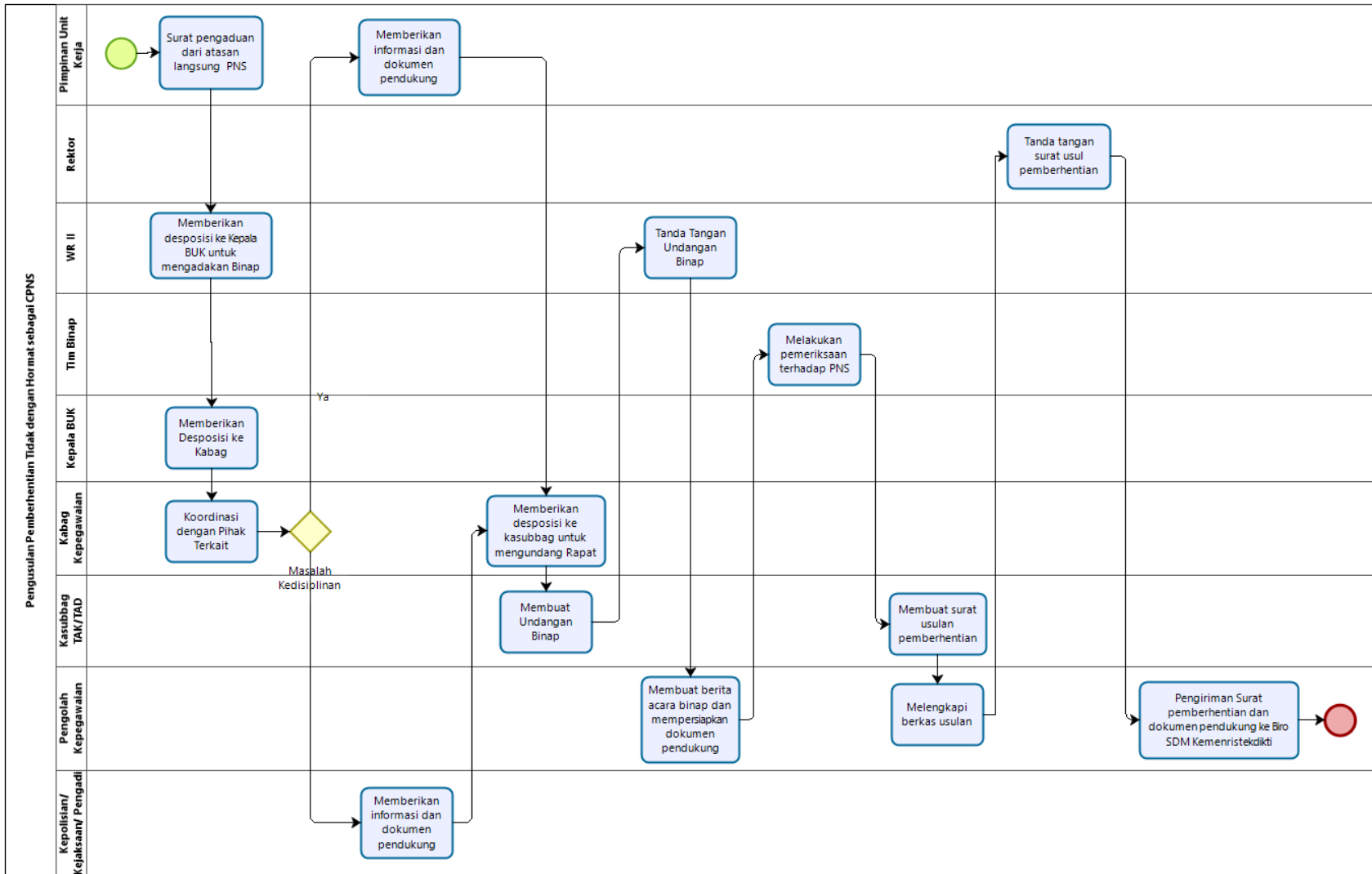
## 18. Mutasi antar Instansi



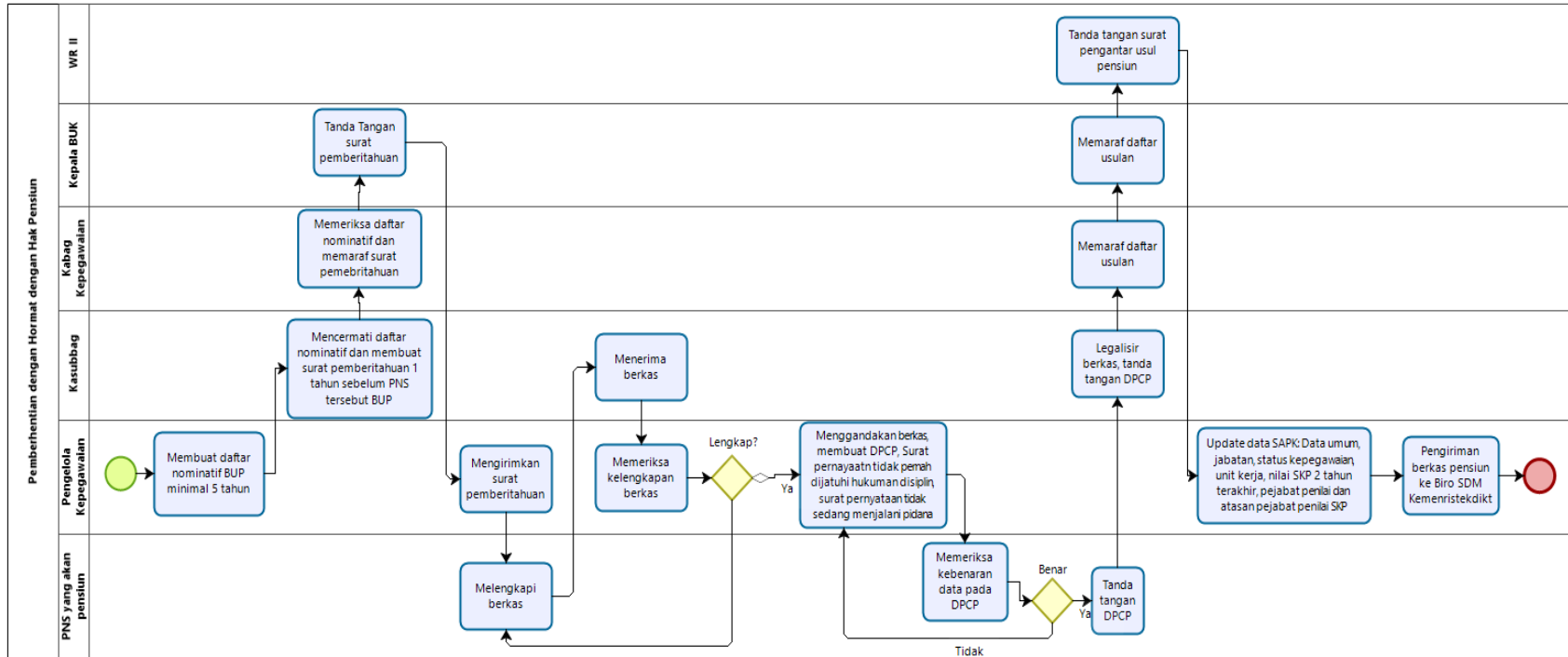
## 19. Pemrosesan Kenaikan Pangkat Reguler Tendik



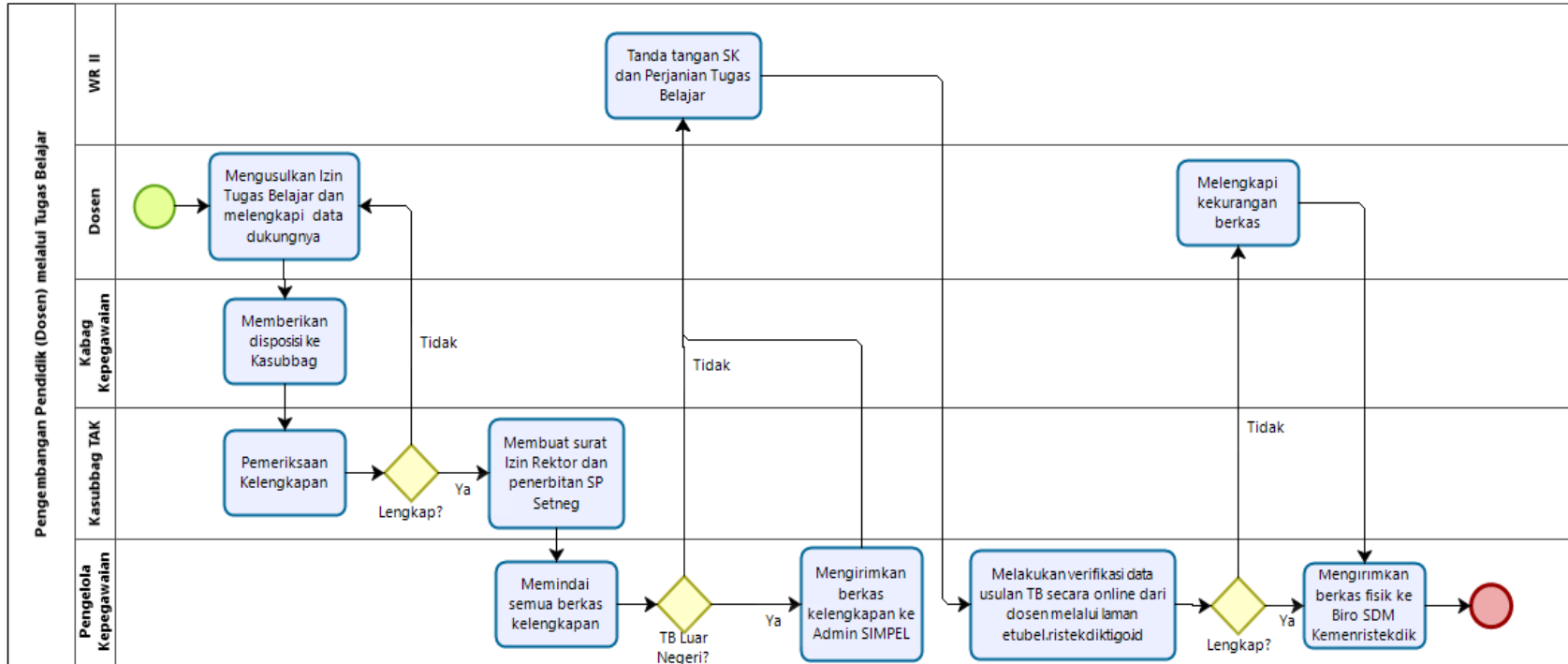
## 20. Pemberhentian Tidak dengan Hormat sebagai CPNS



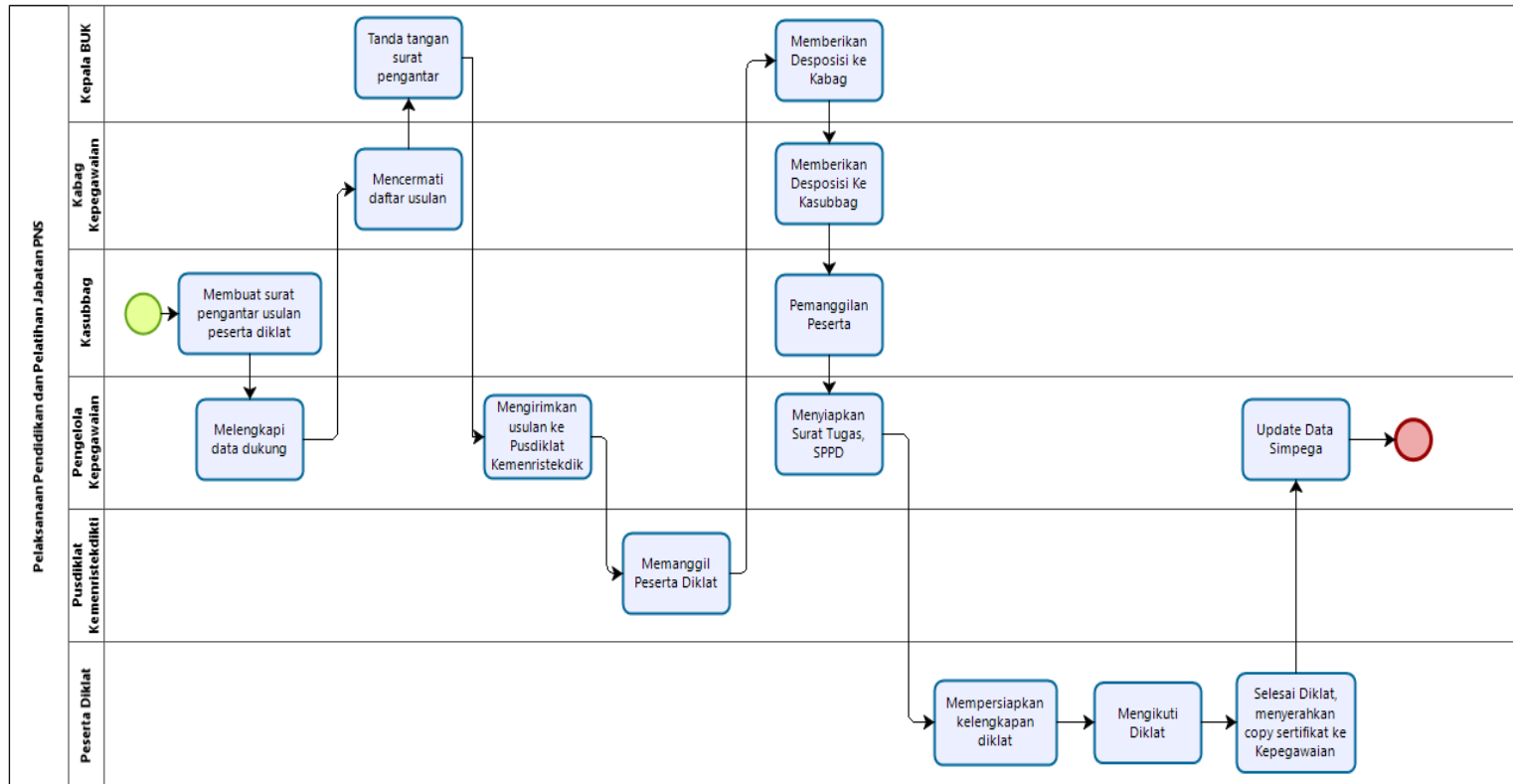
## 21. Pemberhentian dengan Hormat dengan Hak Pensiun



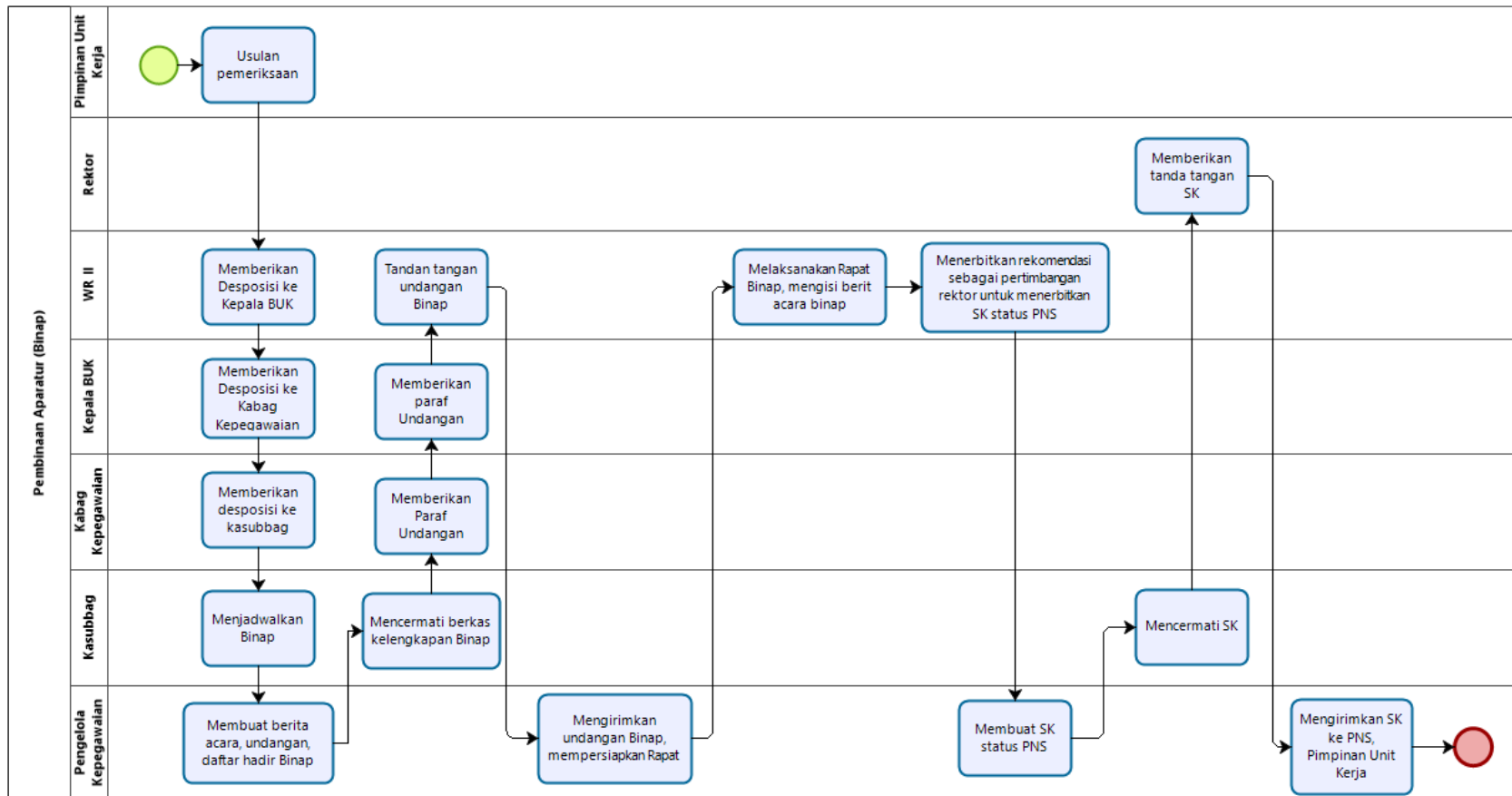
## 22. engembangan Pendidik (Dosen) melalui Tugas Belajar



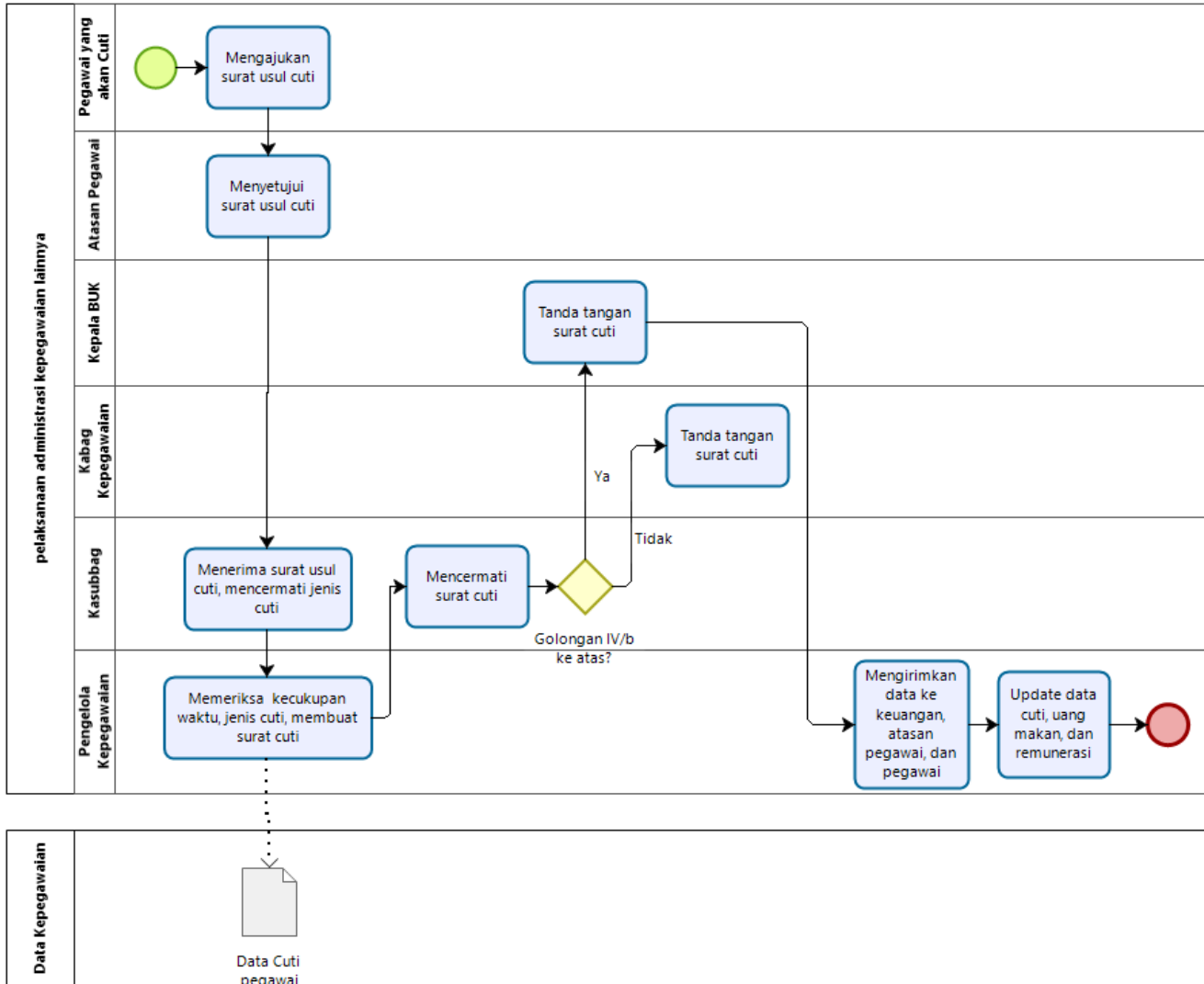
## 23. Pelaksanaan Pendidikan dan Pelatihan Jabatan PNS



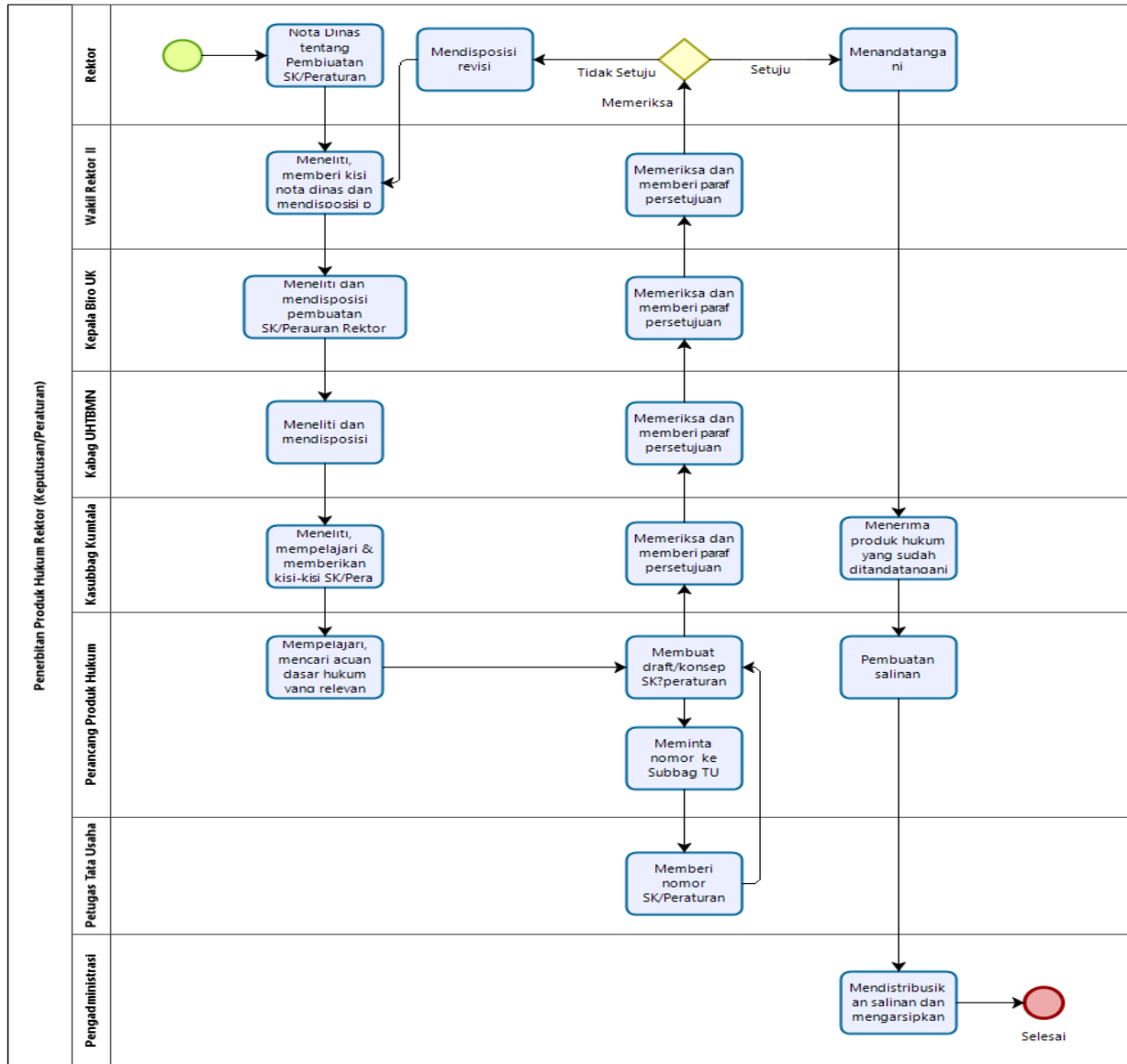
## 24. Pembinaan Aparatur (Binap)



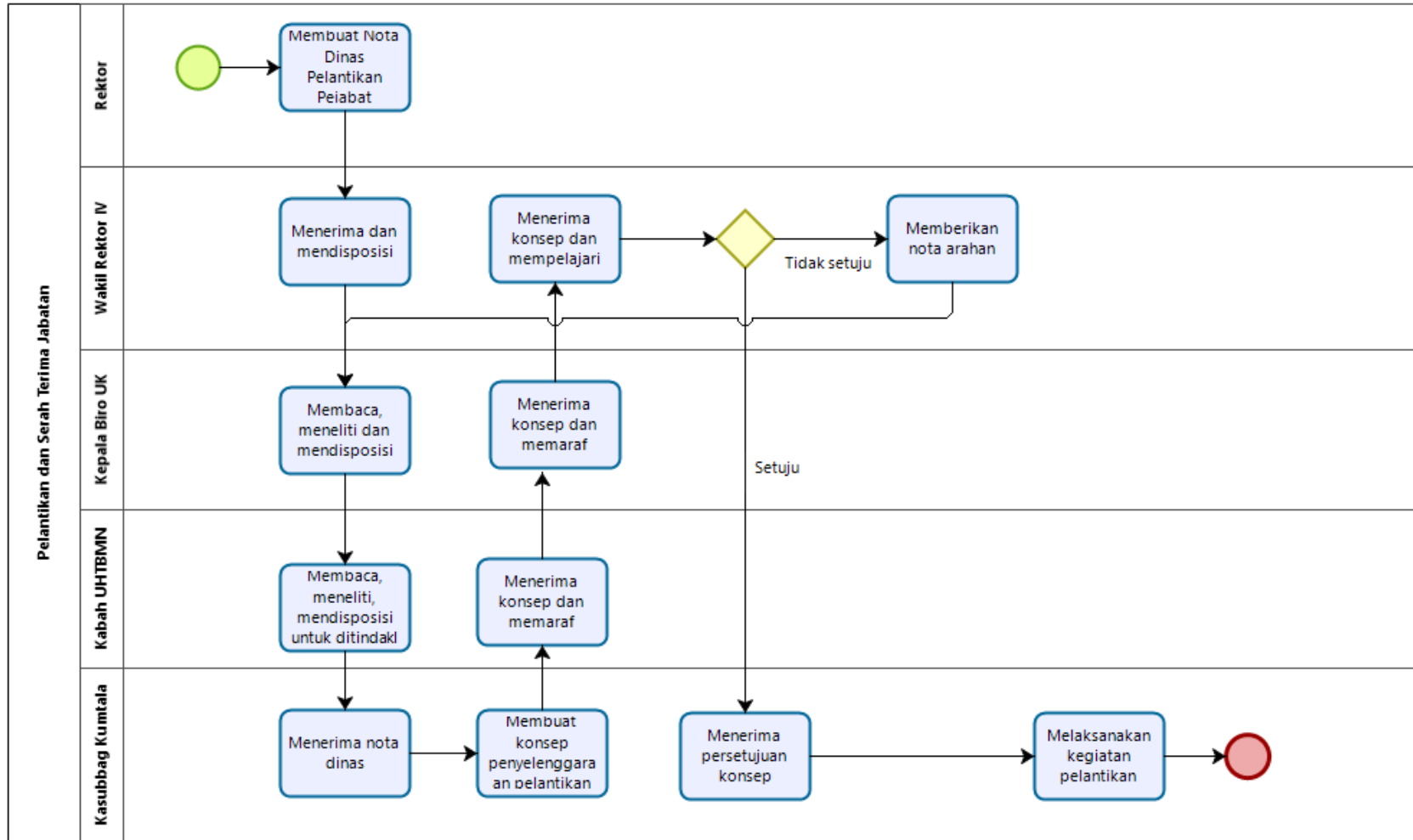
25. pelaksanaan administrasi kepegawaian lainnya



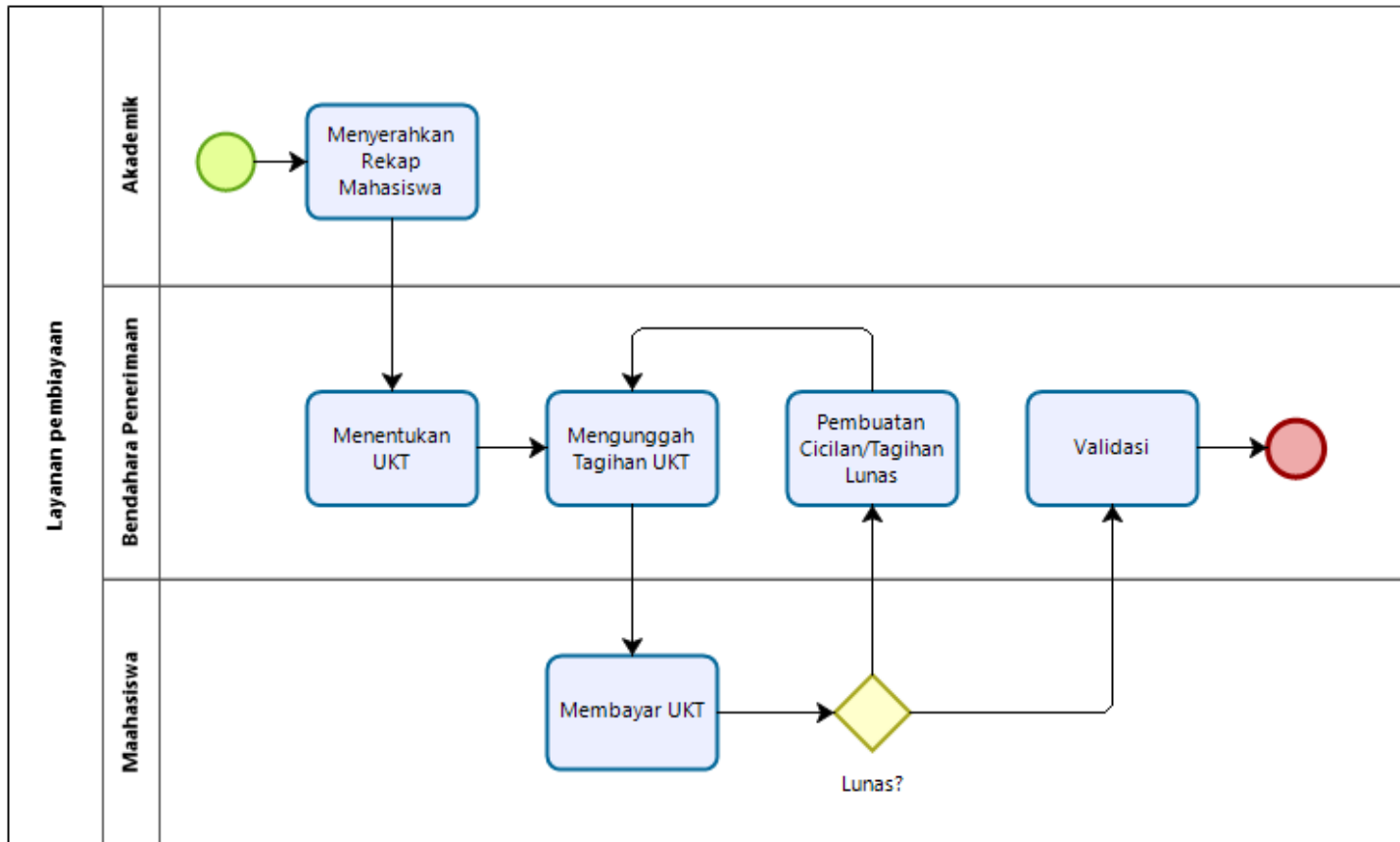
## 26. Layanan Penerbitan Produk Hukum Rektor



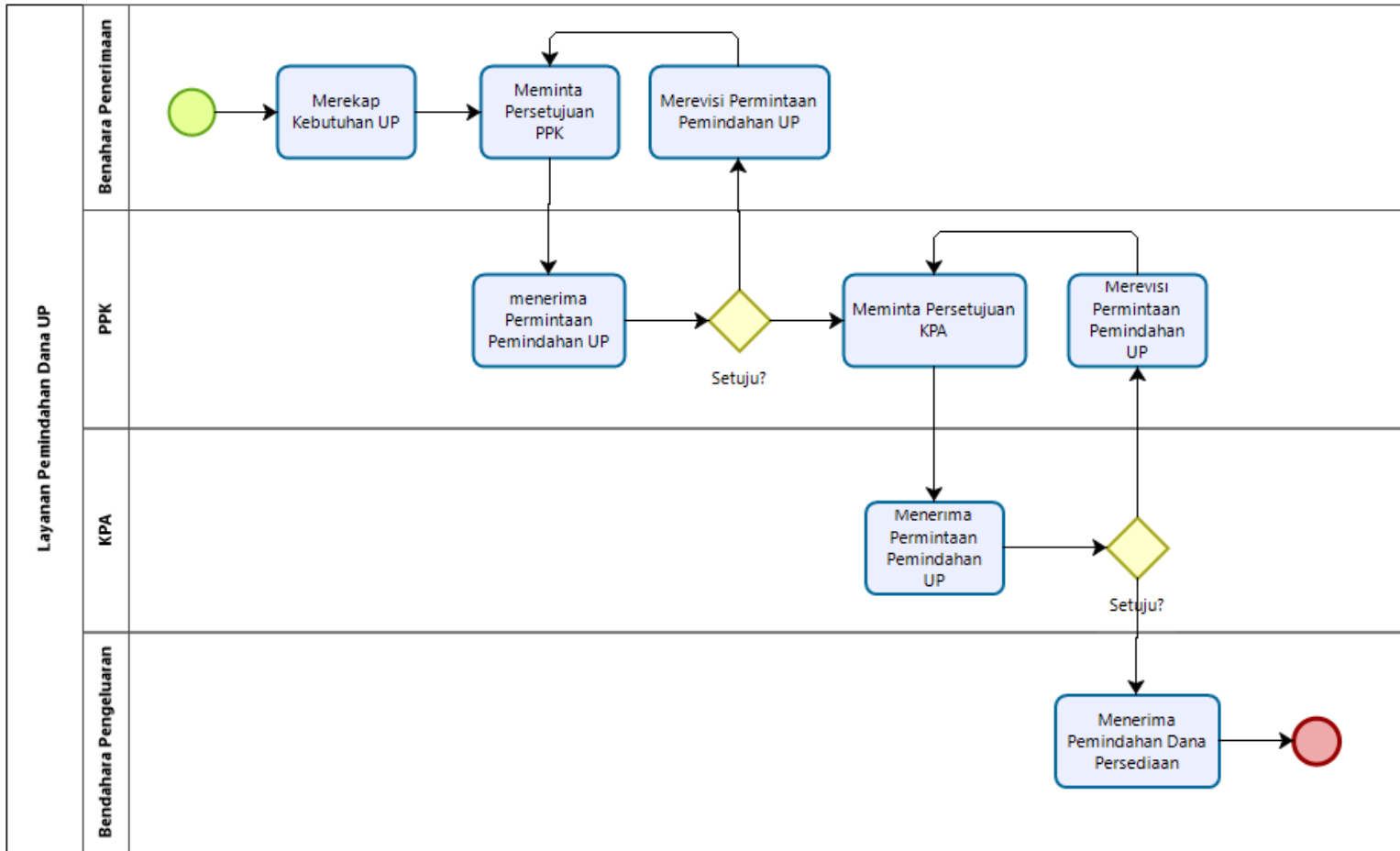
27. Layanan Pelantikan dan Serah Terima Jabatan



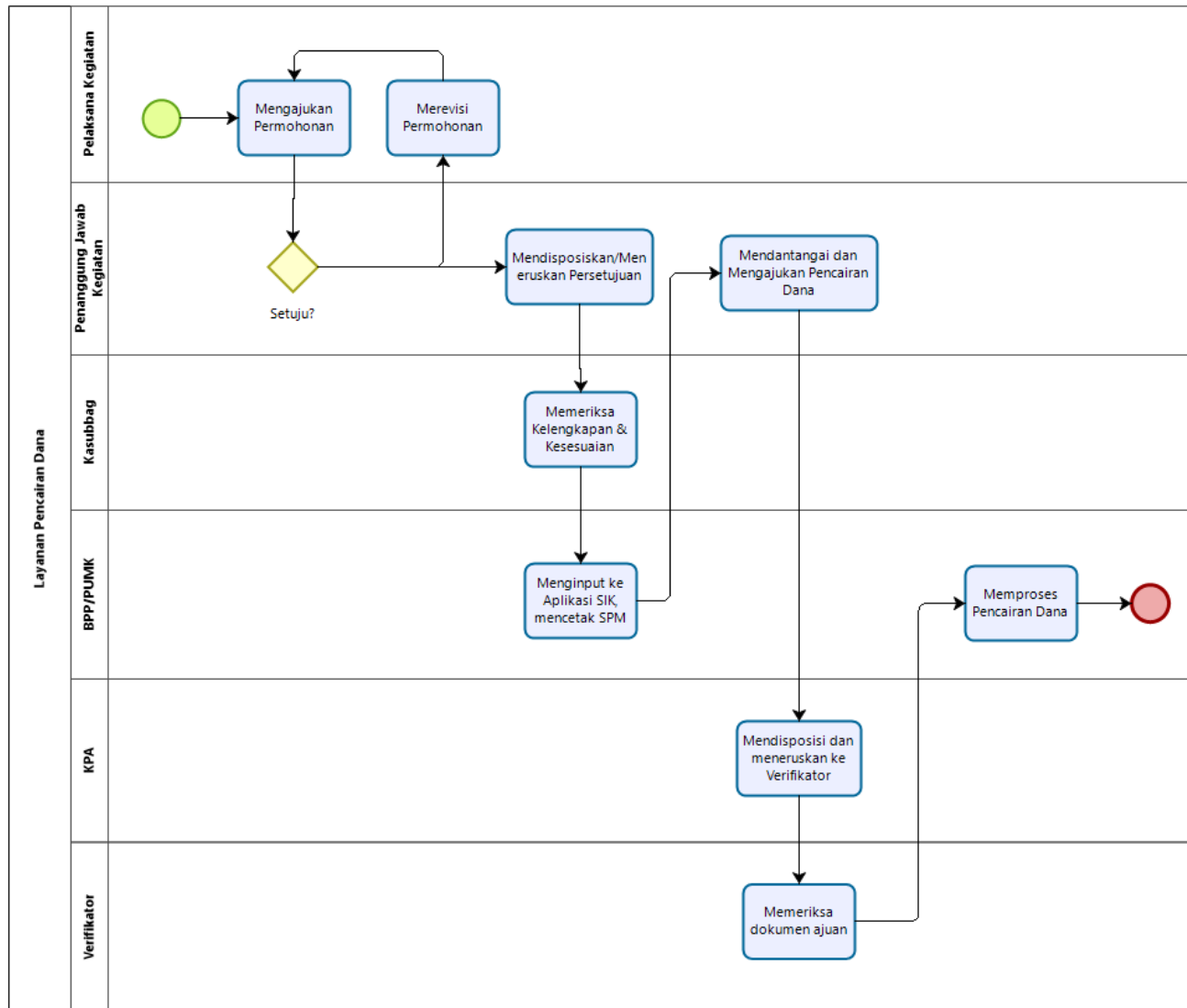
28. Layanan pembiayaan



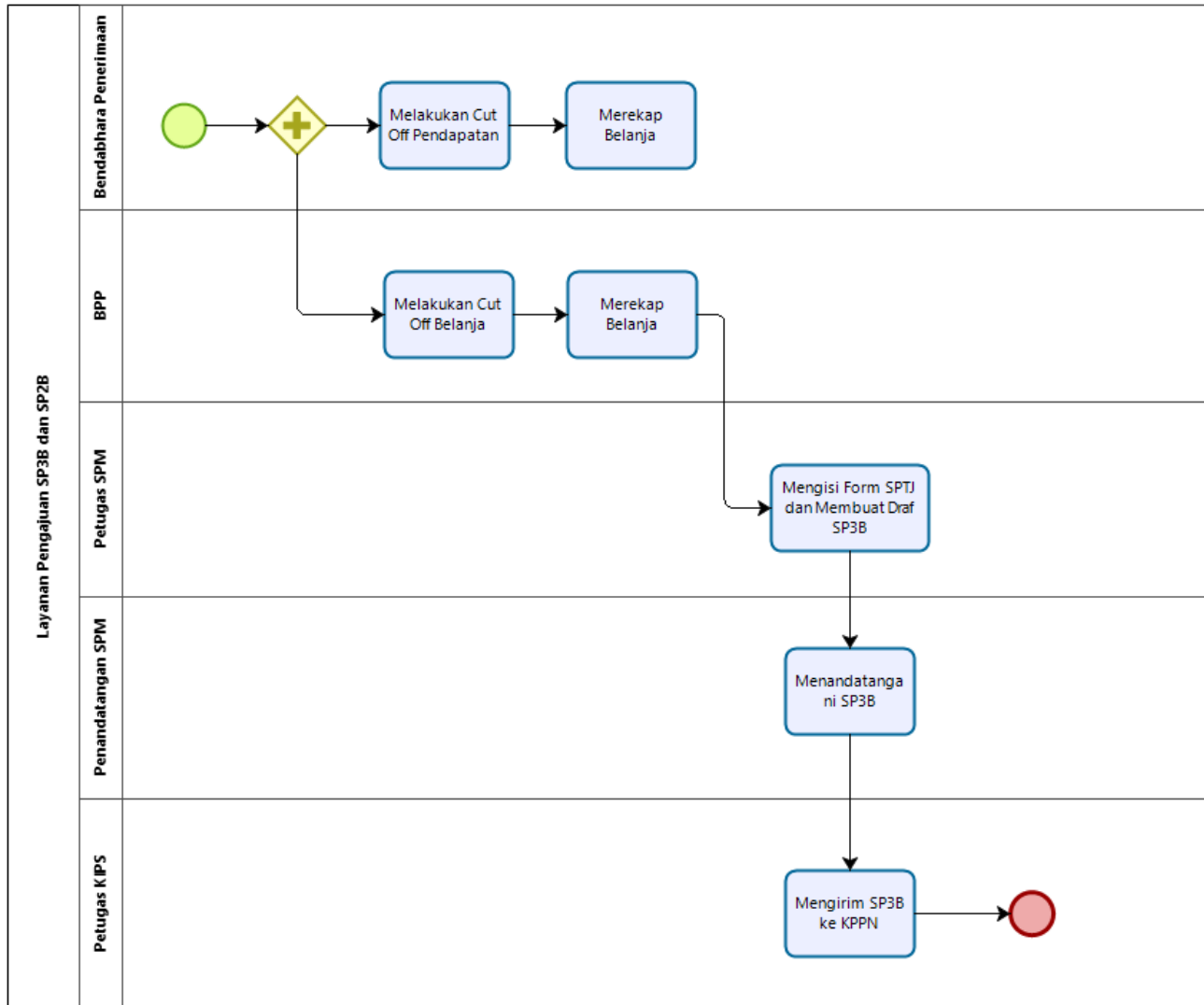
29. Layanan Pemindahan Dana Uang Persediaan



### 30. Layanan Pencairan Dana



31. Layanan Pengajuan SP3B dan SP2B



32. Layanan Pengajuan Surat Permintaan Pembayaran

33. Layanan Penerbitan SPM

### 34. Layanan Penundaan Pembayaran Biaya Pendidikan

